



CUTHBERTSON MIDDLE SCHOOL **PTSO**

1520 Cuthbertson Road, Waxhaw, NC 28173 Phone: 704-296-0107
www.cuthbertsonmsptso.org ~ cuthbertsonmsptso@gmail.com

CASH BOX REQUEST FORM

| | | |
|------------------------------|------------------|---------------------------|
| Date Requested/Submitted: | Requestors Name: | Phone Number: |
| | | Email: |
| Event Name: | | |
| Amount Requested (in words): | | Amount Requested (in \$): |
| PTSO Executive's Name: | | Signature: |
| | | Date: ___/___/___ |

For Treasurer's Use Only:

| | | | | |
|-----------|----------------|-------------|-----------------|--------------|
| Check #: | Amount Issued: | Charged To: | Date Processed: | Booked: |
| Comments: | | | | Reference #: |



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